



WIVINA K. BIREMBO

Administrative Secretary

BA in International Relations and Diplomacy

M: +255 766 072 010

E: wivina@iresolve.co.tz

Wivina is an administrative secretary at iResolve™. Prior to joining iResolve, Wivina previously worked for Imetosha Foundation as Project Manager in management of Albinism awareness Projects; Exam marker - British Council Dar es Salaam, Tanzania; Protocol and conference service officer (intern) - Arusha International Conference Centre (AICC), where she was a Protocol and conference service duties at various International conferences (African Organization for Standardization Assembly and Council Conference, Inter-Burundi Dialogue, UNESCO International conference 31st may- 3rd June 2016, Commercial Conferences and other exhibitions); Foreign Service Officer, Middle East department (intern) - Ministry of Foreign Affairs and East African Cooperation where she was the Liaison officer for the African Union Peace and Security meeting 2013. Protocol Officer for high level officials (ministers, Deputy Ministers and Heads of International Organizations.) Protocol Officer at various International conferences and state house events (The Smart Partnership Dialogue and state banquettes, Sri Lanka state visit, Middle East department duties).

Education and qualifications:

Mozambique Tanzania Centre for Foreign Relations

- Bachelor of International Relations and Diplomacy (2014-2018)
- Diploma of International Relations and diplomacy (2011-2013)